

Crawley Borough Council

Full Council

Supplementary Agenda – Order Paper

Friday, 24 May 2019

Anne Maria Brown

Head of Legal and Democratic Services

**Order Paper for the AGM Full Council
Meeting 2019-2020**

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NOTE: The Mayor has agreed that, although this report and information was not available for at least five clear days before the meeting, there are special circumstances justifying its urgent consideration.



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INFORMATION ON DURATION OF THE MEETING

If the business of the meeting has not been completed within two and a half hours (normally 10.00 p.m.), then the Mayor will require the meeting to consider if it wishes to continue for a period of up to 30 minutes. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue. (Following the meeting's initial extension, consideration will be given to extending the meeting by further periods of up to 30 minutes if required).

Should the vote be in favour of not continuing, there is a process for dealing with motions and recommendations which have not been dealt with within the two and a half hours, or at the expiry of any agreed extension(s). In these circumstances, such motions and recommendations will be deemed as formally moved and seconded (together with any amendments). No speeches will be allowed on these items and the vote will be taken in the usual way. If a recorded vote is called for during this process, it will be taken immediately. This process will also apply in instances where the Council is statutorily required to make a decision about any matter before a particular date.

During the process set out above, the only other motions which may be moved are that a matter be withdrawn or referred to an appropriate body or individual for decision or report.

When all motions and recommendations have been dealt with, the Mayor will declare the meeting closed.

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ANNUAL MEETING OF THE FULL COUNCIL

FRIDAY 24 MAY 2019

ORDER OF PROCEEDINGS

Prior to the commencement of the meeting the Mayor will call for a minute silence in respect of Former Mayor and Councillor Doug Murdoch who died recently.

1. ELECTION OF MAYOR: 2019/ 2020

Before calling for nominations for the election of the new Mayor, the outgoing Mayor, **Mr Castro**, will congratulate the returning Councillors back to the Council and welcome the newly elected Councillors, Jilly Hart, Morgan Flack, Tom McAleney, Gurinder Jhans, Jennifer Millar-Smith, Liam Ascough, Charles Petts and Jonathan Purdy, to the Council.

Mr Castro will then make a short address to the Council about his Mayoral year and about the funds raised for his chosen charity.

As part of that address, **Mr Castro** will convey his thanks to both Laiba and Leon for the way they have carried out their respective roles during Mr Castro own year in Office.

Mr Castro will say

“I call for nominations for the office of Mayor for the Municipal Year 2019/2020.”

Councillor Pickett will move that Councillor Sharma be elected as Mayor for the ensuing Municipal Year and will say a few words in support of his nomination. The nomination will be seconded by Councillor Flack

Mr Castro will then say:

Are there any further nominations?

Councillor Lanzer will move that Councillor R Burgess be elected as Mayor for the ensuing Municipal Year and will say a few words in support of his nomination. The nomination will be seconded by Councillor B Burgess.

A straight vote will be taken to determine who will be the Mayor.

Mr Castro will announce the **New Mayor and invite them and their consort to the dias.**

At the dias **the new Mayor:-**

- (a) will be invested with the chain.
- (b) will make the statutory Declaration of Acceptance of Office.
- (c) will sign the Declaration of Acceptance of Office.
- (d) will bring forward their Consort to receive their Chain
- (e) will take the Chair of the Full Council.

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The retiring Mayor and his Consort will for the time being take his seat in the allocated seat on the side of Council Chamber.

Councillor Lamb will at this stage have an opportunity on behalf of the Council to tender their congratulations to the new Mayor upon his election.

Councillor Crow will at this stage have an opportunity on behalf of the Opposition to Group tender their congratulations to the new Mayor upon his election.

The new Mayor will thank the Council for electing him and will announce his chosen charities for the year.

2. ELECTION OF DEPUTY MAYOR: 2019/ 2020

The new Mayor will say

“I call for nominations for the office of Deputy Mayor”.

Councillor B Smith will move that Councillor S Malik be elected as Deputy Mayor for the ensuing Municipal Year and will say a few words in support of their nomination. The nomination will be seconded by Councillor McAleney

The new Mayor will ask if there are any other nominations.

Councillor Crow will move that Councillor C Eade be elected as Deputy Mayor for the ensuing Municipal Year and will say a few words in support of his nomination. The nomination will be seconded by Councillor Guidera.

A straight vote will be taken to determine who will be Deputy Mayor.

The New Mayor will announce their **New Deputy Mayor**.

The newly elected **Deputy Mayor** will then be called up to the top table and will be invested with the Badge of Office. The elected **Deputy Mayor** will then take **their** seat next to the Mayor.

3. ELECTION OF YOUTH MAYOR AND YOUTH DEPUTY MAYOR 2019/ 2020

The Mayor will invite up Leon Mukazi and Shelly Sharma and present:-

- (a) The Chain of Office to Leon Mukazi as the elected Youth Mayor.
- (b) The Badge of Office to Shelly Sharma as the elected Youth Deputy Mayor.

The Mayor, on behalf of the Council, will convey his congratulations to Leon and Shelly upon their election.

4. VOTE OF THANKS AND PRESENTATION OF BADGES TO RETIRING MAYOR AND CONSORT

The new Mayor will seek a Councillor to propose a vote of thanks to the retiring Mayor and Consort. The vote of thanks will be seconded

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The new Mayor will then take any other speakers.

The new Mayor will then call up the retiring Mayor and Consort and present them with their badges commemorating their past year in office.

The new Mayor will also present to the retiring Mayor and Consort a photo album of their mayoral year.

The retiring Mayor and Consort will then take their seats in the Council Chamber.

5. APOLOGIES FOR ABSENCE

The Head of Legal, Democracy and HR Services will notify the Council that apologies for absence have been received from:-

Councillors Irvine.

6. COUNCILLORS' DISCLOSURES OF INTEREST

The New Mayor will ask:

“Are there any disclosures of interest?”

7. ANNOUNCEMENTS

At this stage the Mayor will invite those Councillors who wished to do so to say a few word on the sad passing of former Mayor Doug Murdoch.

8. MINUTES

The new Mayor will say

“Do you approve the minutes of the Full Council meeting held on 3 April 2019, which appear on pages 5-18 in your agenda. Is that agreed?”

9. RESULTS OF ELECTIONS

The Mayor will say:

“Do you receive the Returning Officer’s report on the result of the Borough election held on 2 May 2019?”

10. LEADER’S DELEGATION SCHEME

The Mayor will say I invite the Leader of the Council, Councillor Lamb to announce his Cabinet and their Portfolio Holder Responsibilities, along with the terms of references and appointments to the Cabinet Advisory and Working Groups as set out in report LDS/151 by Head of Legal, Democracy and HR Services.”

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11. REVIEW OF POLITICAL PROPORTIONALITY, CONSTITUTION OF COMMITTEES AND APPOINTMENTS TO OUTSIDE ORGANISATIONS 2019/20

The Mayor will say

“I call upon Councillor Lamb to move the report of the Head of Legal, Democracy and HR Services, LDS/152, and the two recommendations, noting that votes will occur on contested nominations.”

Councillor Lamb to Move recommendations 1 and 2. The Mayor to seek a seconder.

The Mayor will say

‘Before we move to the voting process there have been some changes to nominations since the agenda was published. They are that

- ***Councillor Andrew Belben is also being put forward for the Chair of Planning Committee and as such it will be a contested nomination***
- ***Councillor Peck, is also being put forward for the Chair of Licensing Committee and as such it will be a contested nomination***
- ***Courage Dyer Recreation Trust. If Councillor Sharma, is elected Mayor he would become an ex-officio Trustee, however as Councillor Sharma is already a Trustee, Mr Castro is nominated to serve on the Trust for a further year, ending in May 2020.***
- ***Onn the Hazelwick Road Conservation Area, as a Three Bridges Member Councillor Purdy should be the nomination rather than Councillor Petts.***

Votes on Contested Nominations

(1) Recommendation 1 – Review of Political Proportionality and Appointments to Committees

Recommendation 1 (2) (ii) – Chairs / Vice-Chairs

(a) Planning Committee – Chair and Vice-Chair

A proposer will move that Councillor Malik be appointed as Chair of the Planning Committee and the nomination will be seconded

Councillor Crow, seconded by Councillor Guidera will move that Councillor A Belben be appointed as Chair of the Planning Committee.

A straight vote will be taken to determine who will be Chair.

A proposer will move that Councillor McAleney be appointed as Vice-Chair of the Planning Committee and the nomination will be seconded

Councillor Crow, seconded by Councillor Guidera will move that Councillor A Belben be appointed as Vice-Chair of the Planning Committee.

A straight vote will be taken to determine who will be Vice-Chair.

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(b) Licensing Committee – Chair and Vice-Chair

A proposer will move that Councillor Jones be appointed as Chair of the Licensing Committee and the nomination will be seconded

Councillor Crow, seconded by Councillor McCarthy, will move that Councillor Peck be appointed as Chair of the Licensing Committee.

A straight vote will be taken to determine who will be Chair.

A proposer will move that Councillor Ayling be appointed as Vice-Chair of the Licensing Committee and the nomination will be seconded

Councillor Crow, seconded by Councillor McCarthy, will move that Councillor Peck be appointed as Vice-Chair of the Licensing Committee.

A straight vote will be taken to determine who will be Vice-Chair.

(c) Overview and Scrutiny Commission – Chair

A proposer will move that Councillor Rana, be appointed as Chair of the Overview and Scrutiny Commission and the nomination will be seconded

Councillor Crow seconded by Councillor Pendlington will move that Councillor T Belben be appointed as Chair of the Overview and Scrutiny Commission.

A straight vote will be taken to determine who will be Chair.

(d) Overview and Scrutiny Commission – Vice-Chair

(i) **If in (c) above Councillor Rana is elected as the Commission's Chair:**

Then Councillor T Belben would become the Vice-Chair, as there is no other candidate.

OR

(ii) **If in (b) above Councillor T Belben is elected as the Commission's Chair:**

the Conservative Group's nominee for Vice-Chair (also Councillor T Belben) will be withdrawn and a nomination would then be requested for the Vice-Chair.

Once debate has been completed on Recommendation 1, including that on the contested positions set out above, **the Mayor will ask:-**

“Subject to the changes approved at this meeting, is Recommendation 1 as set out in the report agreed ?”

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(2) **Recommendation 2 - Appointments to Outside Organisations.**

In Appendix 2 of report LDS/152. There is one contested position and votes will be taken in respect of

Crawley Open House Management Committee.

A proposer will move that Councillor Irvine be one of the two nomination on Crawley Open House Management Committee and the nomination will be seconded

A proposer will move that Councillor Thomas be one of the two nomination on Crawley Open House Management Committee and the nomination will be seconded

Councillor McCarthy, seconded by Councillor Millar-Smith will move that Councillor Guidera be one of the two nomination on Crawley Open House Management Committee.

The Mayor will take a vote to determine the two nominees appointed.

Once contested nominations have been determined, **the Mayor will ask:-**

“Subject to the changes approved at this meeting, is Recommendation 2 as set out in the report agreed ?”

13. **SUPPLEMENTARY AGENDA**

The Mayor will say:

“There are no supplementary items to consider”

The Mayor will say:-

“That concludes the business and I declare the meeting closed. Will all guests and Councillors kindly remain seated for a few minutes so that the Consort and I can go down to the Civic Hall to receive you all at the reception.”